

LAKE COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

February 6, 2024, ETSB Meeting Minutes

The meeting was called to order by Chair Husak at 1:30 PM at Lake County EMA, 1303 N. Milwaukee Ave. Libertyville, IL 60048

ROLL CALL:

A. Becker
C. Buschick
D. Dato
D. Eder
S. Husak
B. Malkov
K. McKenzie
C. Smith
D. Wermes

Absent:

Staff:

S. Winnecke
K. Reinhard

Others present:

Lindsay Szafran – FoxComm
Don Hansen - Mundelein PD
Nichol Whitfield – CenCom
Bryan Nicholson – Lake County EMA

PUBLIC COMMENT: None

APPROVAL OF MINUTES: Motion Dato, second Mckenzie to approve the minutes of the January 2024 regular meeting. Discussion - None. Voice vote- All in favor, motion carries.

CORRESPONDENCE: Winnecke advised there was a request from the Fox Lake Fire Protection District, who is a partial member of the Lake County ETSB, to receive MDCs for the rest of their apparatus that are not already supplied with MDC's. They are already provided with MDCs for their front line apparatus. It was questioned if other departments would ask for the same thing if this was approved for FLFPD. It was decided this will be put on the agenda for next month in business.

TREASURER'S REPORT:

Approval of Treasurer's Report – Motion Dato, second McKenzie, to approve the January 2024 Treasurer's Report with a balance of \$12,181,370.71 and an estimated reserve balance

of \$2,406,980.79. **Discussion** – Husak advised the reserve balance is showing the balance after allocated funds are accounted for. **Voice vote** – All in favor, motion carries.

COMMITTEE REPORTS:

FINANCE:

Approval of Vouchers - Motion Dato, second Malkov to approve payment off bills in the amount of \$204,541.46 and P-Card purchases in the amount of \$21,279.86. Discussion - None.

Roll Call:

Becker	Yes	Dato	Yes	McKenzie	Yes
Buschick	Yes	Husak	Yes	Smith	Yes
Malkov	Yes	Eder	Yes	Wermes	Yes

Motion carries

Technology: No report.

Policy: No report.

EXECUTIVE DIRECTOR’S REPORT: Winnecke advised that the AFR was submitted to the state. ISP requested clarification for documents but nothing regarding the financials.

ATTORNEY’S REPORT: No Report

UPDATES:

ROC Building: Winnecke advised last Wednesday, there was a ROC presentation group. Winnecke presented to the group the different kinds of technology that will be in the building. The next milestone is to get the building closed under roof.

Tyler Cad/Mobile Project Update: Winnecke advised we are in week 3 of law enforcement mobile training, and there have been a lot of permission issues within the first two weeks of training. There is one more week of law enforcement training, then RMS training will begin. Received information on response plans and how functionality is included in proximity only. Tyler did a demo on configuration which included response plan task force. A patch is expected for back up issues, to be installed on or before February 19th.

ETSB Consolidation Update: Husak advised there was a meeting on the 31st with other ETSB’s in the county. IGA’s are being discussed. Lake County ETSB is the largest jurisdiction wise. It was questioned on how this will work with the Lake County Sheriff’s Office as far as funding and timing. Attorney John Kelly was at the meeting. Dato questioned if the LakeComm and JETSB boards would have the same people appointed. Husak advised it sounded like there would be two different boards with separate people appointed. Dato expressed input on how the

current ETSB staff have proved its worth in ETSB functions, and for the consolidation. It was mentioned that with current staff there is an extensive amount of knowledge that should be brought to the JETSB.

Business:

Havis Dock and Panasonic Keyboard Purchase – Motion Dato, second Malkov to approve purchase of 50 Havis DS-PAN-1114 vehicle docks and power supplies, and 50 Panasonic Premium keyboards from CDS Office Technologies, Itasca, IL not to exceed \$70,750.00, budget line 84030. Discussion- None

Motion Dato, second Malkov to waive to the previous roll. Voice vote – All in favor.

Previous Roll Call:

Becker	Yes	Dato	Yes	McKenzie	Yes
Buschick	Yes	Husak	Yes	Smith	Yes
Malkov	Yes	Eder	Yes	Wermes	Yes

Motion carries

HPE RAM Module Purchase- Motion Dato, second Eder to approve to purchase 12 64 GB RAM modules from CDW-G, Vernon Hills, IL not to exceed \$19,833.36, budget line 84030. Discussion- None

Motion Dato, second Eder to waive to the previous roll. Voice vote – All in favor.

Previous Roll Call:

Becker	Yes	Dato	Yes	McKenzie	Yes
Buschick	Yes	Husak	Yes	Smith	Yes
Malkov	Yes	Eder	Yes	Wermes	Yes

Motion carries

USDD Tyler CAD Interface Purchase – Motion McKenzie, second Eder to approve to purchase Tyler CAD interface and services to include first year support for the existing USDD Phoenix G2 station alerting system from US Digital Designs Inc., Tempe, AZ not to exceed \$12,825.00, budget line 84070. Discussion- None

Motion McKenzie, second Eder to waive to the previous roll. Voice vote – All in favor.

Previous Roll Call:

Becker	Yes	Dato	Yes	McKenzie	Yes
Buschick	Yes	Husak	Yes	Smith	Yes
Malkov	Yes	Eder	Yes	Wermes	Yes

Reserve Funds Transfer – Motion Dato, second McKenzie to approve the transfer of emergency appropriations in the amount of \$359,057.51 for FY 2024 fund 85070 for projects budgeted in the prior year and not completed. Discussion- None

Motion Dato, second McKenzie to waive to the previous roll. Voice vote – All in favor.

Previous Roll Call:

Becker	Yes	Dato	Yes	McKenzie	Yes
Buschick	Yes	Husak	Yes	Smith	Yes
Malkov	Yes	Eder	Yes	Wermes	Yes

INFORMATIONAL ITEMS: Dato advised they are waiting for a VPN change for the KMF. Winnecke shared that members will receive their Statement of Economic Interest statements soon.

NEXT MEETING DATE: March 5, 2024, 1:30 PM, Lake County EMA, 1303 N. Milwaukee Ave. Libertyville, IL 60048

ADJORNMENT: Motion Dato, second Malkov to adjourn. There being no further business to discuss, Chair Husak adjourned the meeting at 2:00 PM.

Respectfully submitted,
Kate Reinhard
Admin/Tech Assistant