

LAKE COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

April 2, 2024, ETSB Meeting Minutes

The meeting was called to order by Chair Husak at 1:31 PM at Lake County EMA, 1303 N. Milwaukee Ave. Libertyville, IL 60048

ROLL CALL:

A. Becker
C. Buschick
S. Husak
B. Malkov
K. McKenzie
C. Smith
D. Eder
D. Wermes

Absent:
D. Dato

Staff:
S. Winnecke
J. Cottrell

Others present:
Graden Raulerson – Lake County EMA
Michael Sheedy – Winthrop Harbor
Don Hansen – Mundelein

PUBLIC COMMENT: None

APPROVAL OF MINUTES: Motion McKenzie, second Eder to approve the minutes of the March 2024 regular meeting. Discussion - None. Voice vote- All in favor, motion carries.

CORRESPONDENCE: None

TREASURER’S REPORT:

Approval of Treasurer’s Report – Motion McKenzie, second Malkov, to approve the March Treasurer’s Report with a balance of \$14,640,115.84 and an estimated reserve balance of \$5,058,509.09. Discussion –None. Voice vote – All in favor, motion carries.

COMMITTEE REPORTS:

FINANCE:

Approval of Vouchers - Motion Smith, second McKenzie to approve payment off bills in the amount of \$76,384.91 and P-Card purchases in the amount of \$25,217.48. Discussion - None.

Roll Call:

Becker	Yes	Dato	Absent	McKenzie	Yes
Buschick	Yes	Husak	Yes	Smith	Yes
Malkov	Yes	Eder	Yes	Wermes	Yes

Motion carries

Technology: No report.

Policy: No report.

EXECUTIVE DIRECTOR'S REPORT: Deferred to updates.

ATTORNEY'S REPORT: No Report

UPDATES:

ROC Building: Construction is ongoing. ETSB staff has been coordinating infrastructure to support the systems that will be going into the facility and PSAP.

Tyler Cad/Mobile Project Update: Winnecke advised that Tyler has been very engaged in resolving high and low priority issues. The CAD HA was installed and is operational. The RMS HA remains unavailable, and Tyler has proposed a manual solution. ETSB, LCSO, Crowe and the Executive Sponsors for the project are working on proposed next steps as having a single point of failure is not acceptable without Tyler supporting the process. Winnecke shared disaster recovery testing was successful when failing over to the disaster recovery site. There were challenges when failing the system back but those are being worked through with VMware for root cause. Go live is still scheduled for April 16, 2024.

ETSB Consolidation Update: Hansen advised they are working on the bylaws and draft IGA. Jim Hawkins provided an update to the Lake County Law and Judicial committee, and it appears that Lake County Board members support the ETSB consolidation.

Business:

INFORMATIONAL ITEMS: None

NEXT MEETING DATE: May 7, 2024, 1:30 PM, Lake County EMA, 1303 N. Milwaukee Ave. Libertyville, IL 60048

ADJORNMENT: Motion Wermes, second Smith to adjourn. There being no further business to discuss, Chair Husak adjourned the meeting at 1:44 PM.

Respectfully submitted,
Steven Winnecke
Executive Director