

LAKE COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

December 3, 2024, ETSB Meeting Minutes

The meeting was called to order by Chair Husak at 1:30 PM at Lake County EMA, 1303 N. Milwaukee Ave. Libertyville, IL 60048.

ROLL CALL:

A. Becker
C. Buschick
D. Dato
D. Eder
S. Husak
C. Lienhardt
B. Malkov
C. Smith

Absent:

D. Wermes

Staff:

S. Winnecke
K. Reinhard
M. Nowakoski
P. Voyda
J. Cottrell

Others present:

Michael Sheedy- Winthrop Harbor
Lindsay Szafran- FoxComm
Maggie O'Brian- Motorola
Taryn Sofie- CenCom
Don Hansen- Mundelein
Katy Mills- Motorola

PUBLIC COMMENT: None

APPROVAL OF MINUTES: Motion Dato, second Lienhardt to approve the minutes of the November 2024 regular meeting. Discussion - None. Voice vote- All in favor, motion carries.

CORRESPONDENCE: Lindenhurst PD send a request to withdrawal from the LCETSB once it dissolves and the JESTB takes over. Dato suggested that the JESTB make that decision, Husak then suggested putting it on the agenda for the next meeting to discuss it and vote on a final decision. Smith suggested talking to the State's Attorney to come up with a general denial letter for any future requests that may come in. Dato and Malkov agreed that each request should be delt with separately since the agencies would be looking for a decision from the LCETSB board.

TREASURER’S REPORT:

Approval of Treasurer’s Report – Motion Dato, second Lienhardt, to approve the November Treasurer’s Report with a balance of \$14,801,733.66 and an estimated reserve balance of \$6,390,282.84. Discussion –None. Voice vote – All in favor, motion carries.

COMMITTEE REPORTS:

FINANCE:

Approval of Vouchers - Motion Dato, second Malkov to approve payment of bills in the amount of \$1,266,006.45 and P-Card purchases in the amount of \$27,436.85. Discussion – Tyler has invoiced for the final interface payments; ROC reimbursement is for the second half of the generator payment.

Roll Call:

Becker	Yes	Dato	Yes	Smith	Yes
Buschick	Yes	Husak	Yes	Wermes	Absent
Malkov	Yes	Eder	Yes	Lienhardt	Yes

Motion carries

Technology: No report.

Policy: No report.

EXECUTIVE DIRECTOR’S REPORT: Deferred to updates.

ATTORNEY’S REPORT: No Report

UPDATES:

ROC Building: Winnecke shared he had not been to the building in a few weeks, but the doors are on, and the building is secure. Dato asked Eder how the space for the EMA is coming along. Eder said it looks great, and the different rooms and offices are being built out.

Tyler CAD/Mobile Project Update: Testing has been done on the upgrade; the upgrade could be applied to the production side in late December or early January. Last week there were major issues with Mobile and ESS on November 27th with applications missing from the mobile server. Event logs show the quick client utility was run on the server, and that removed folders, files, programs, and reports. There was a restore from the ETSB backups and only 13 reports were lost. Tyler has been reviewing their logs as well as ETSB. Discussions with Tyler have been ongoing and logs pulled show the utility was run on the server under the Tyler account the day the issues started. Winnecke is continuing to review. Bob, who took over for Sean from Tyler, has been great to work with and seems to be getting some issues taken care of. Bernard said on the RMS side they continue to have file storage and internal errors. The upgrade for the RMS

system is not looking good, since every agency will have to re-write forms. They are still waiting to hear from Tyler on options. Dato said it sounds like Tyler does not seem to put a lot of effort into resolving the core issues. Dato suggested that we put questions and concerns about the system and the company itself on the Tyler community page, Jessica shared that that has already been done by us and other users and it does not help.

ETSB Consolidation Update: Winnecke shared that there was a meeting with Lake County Administrator Sutton, Deputy County Administrator Meyers, Lake County Assistant State's Attorney Rice, Attorney John Kelly, LakeComm Chair Timony, Don Hansen and himself on Tuesday November 26th where transition timing and funding was discussed. The recommendation from the meeting is the JETSB consolidation plan state that the existing (J)ETSBs dissolve on July 1, 2025, so funding can still be allocated to the existing PSAPs and ETSBs until LakeComm opens. Attorney Kelly also advised that existing ETSB funds could be used to support the initial LakeComm operations. Hansen agreed with Winnecke's summary.

Business:

Panasonic CF-33 Purchase – Motion Dato, second Malkov to approve the purchase 100 Panasonic CF-33 Toughbooks from CDS Office Technologies not to exceed \$369,500.00, budget line 84030. Discussion – Smith asked what happens with the surplus of equipment, Winnecke said we must follow Lake County policy and send everything to auction.

Roll Call:

Becker	Yes	Dato	Yes	Smith	Yes
Buschick	Yes	Husak	Yes	Wermes	Absent
Malkov	Yes	Eder	Yes	Lienhardt	Yes

Motion carries

Astronics R8200 Communications System Analyzer Purchase Motion Dato, second Eder to approve the discussion and possible action to approve purchase of two Astronics R8200 Communications System Analyzers from Astronics Test Systems, Orlando, FL not to exceed \$176,660.00, budget line 84020. Discussion- Dato advised it would cost \$100 to tune each radio if they were sent to a shop. Once consolidation occurs there will be over 2800 radios in the county to work on using this equipment. Malkov saw there were other brands than Motorola on the list for the analyzer, Dato confirmed that there are some of those other radio brands still floating around. Husak questioned what would happen to the analyzer's once LCETSB dissolves, Dato suggest that they be turned over to the EMA. Husak also asked if there is a need for two analyzers instead of one. Dato responded that it would be beneficial since there will be so many radios to maintain.

Roll Call:

Becker	Yes	Dato	Yes	Smith	Yes
Buschick	Yes	Husak	Yes	Wermes	Absent
Malkov	Yes	Eder	Yes	Lienhardt	Yes

Motion carries

2025 ETSB Staff Wages- Motion Dato, second Eder to approve the annual COLA and merit increase of 3% for ETSB staff, budget line 51110- Discussion- Winnecke advised Lake County approved up to a 3% increase for 2025 which ETSB bases the increases from.

Roll Call:

Becker	Yes	Dato	Yes	Smith	Yes
Buschick	Yes	Husak	Yes	Wermes	Absent
Malkov	Yes	Eder	Yes	Lienhardt	Yes

Motion Carries

ETSB Officer Elections- Smith sent in a letter of interest for the Vice Chair position. Husak and Dato sent in interest for the Chair position. Chair Husak called three times from the floor for additional nominations. None made.

Motion Lienhardt, second Malkov to close the floor to other officer nominations.

Discussion- –Voice vote – All in favor, motion carries.

Vice Chair Position- Motion Dato, second Lienhardt to open voting for the position of Vice Chair. Discussion- Voting will be for Smith as Vice Chair.

Roll Call:

Becker	Yes	Dato	Yes	Smith	Yes
Buschick	Yes	Husak	Yes	Wermes	Absent
Malkov	Yes	Eder	Yes	Lienhardt	Yes

Motion Carries

Chair Position- Motion Dato, second Lienhardt to open voting for the position of Chair.

Discussion- Nominations for Chair are Husak and Dato. Dato shared Robert's Rules states each member needs to voice who they are voting for, and ballots cannot be used.

Roll Call:

Becker	Husak	Dato	Dato	Smith	Husak
Buschick	Dato	Husak	Husak	Wermes	Absent
Malkov	Dato	Eder	Dato	Lienhardt	Dato

Motion Carries

INFORMATIONAL ITEMS: None

NEXT MEETING DATE: January 7, 2025, 1:30 PM, Lake County EMA, 1303 N. Milwaukee Ave. Libertyville, IL 60048.

ADJORNMENT: Motion Malkov, second Lienhardt to adjourn. There being no further business to discuss, Chair Husak adjourned the meeting at 2:20 PM.

Respectfully submitted,
Kate Reinhard
Admin/Tech Assistant