

# **LAKE COUNTY EMERGENCY TELEPHONE SYSTEM BOARD**

January 7, 2025, ETSB Meeting Minutes

The meeting was called to order by Chair Dato at 1:29 PM at Lake County EMA, 1303 N. Milwaukee Ave. Libertyville, IL 60048.

## **ROLL CALL:**

A. Becker  
C. Buschick  
D. Dato  
D. Eder  
S. Husak  
C. Lienhardt  
B. Malkov  
C. Smith  
D. Wormes

Absent:

Staff:

S. Winnecke  
K. Reinhard  
M. Nowakowski  
P. Voyda

Others present:

Michael Sheedy- Winthrop Harbor  
Lindsay Szafran- FoxComm  
Maggie O'Brian- Motorola  
Chris Kock- LC EMA  
Don Hansen- Mundelein  
Bryan Nicholson- LC EMA

**PUBLIC COMMENT:** None

**APPROVAL OF MINUTES:** Motion Wormes, second Lienhardt to approve the minutes of the December 2024 regular meeting. Discussion - None. Voice vote- All in favor, motion carries.

**CORRESPONDENCE:** None

## **TREASURER'S REPORT:**

**Approval of Treasurer's Report – Motion Lienhardt, second Malkov, to approve the December Treasurer's Report with a balance of \$15,046,118.07 and an estimated reserve balance of \$6,788,650.05. Discussion –None. Voice vote – All in favor, motion carries.**

## COMMITTEE REPORTS:

### FINANCE:

**Approval of Vouchers - Motion Eder, second Lienhardt to approve payment of bills in the amount of \$401,613.22 and P-Card purchases in the amount of \$22,951.47 Discussion –**  
None.

#### Roll Call:

Becker	Yes	Dato	Yes	Smith	Yes
Buschick	Yes	Husak	Yes	Wermes	Yes
Malkov	Yes	Eder	Yes	Lienhardt	Yes

Motion carries

**Technology:** Winnecke shared ETSB received the 100 MDC's that were ordered and will be distributed soon. Dato advised himself and Motorola walked through the ROC for the backup equipment and they are working on quotes.

**Policy:** No report.

**EXECUTIVE DIRECTOR'S REPORT:** Lindenhurst P. D's withdrawal letter will be put on the February agenda.

**ATTORNEY'S REPORT:** No Report

### UPDATES:

**ROC Building:** Winnecke advised the building is coming along and work is almost complete, completion date is set for January 14<sup>th</sup>. Delivery of Xybix furniture will be next week and the office furniture will be delivered the following week. Access to the building to work on the server room should occur mid-February or early March, along with installing the Motorola system in February.

**Tyler CAD/Mobile Project Update:** January 31<sup>st</sup> mobile outage was due to an issue with the interface server, with the issue Tyler restarted the server. Restarting the server had some trickle-down effect to where services on the server also needed to be restarted, which fixed the issue. This week there was an issue with mobiles not being able to validate self-dispatched calls. The mobile package was not set up to receive the GIS update that was deployed. A meeting with Tyler is scheduled for Friday, but answers to multiple issues are not anticipated.

**ETSB Consolidation Update:** Hanson shared there is a JETSB meeting tomorrow. The application for the state is still being worked on and they are waiting on mapping from AT&T and call handling agreements. Dato asked if the call handling information has been shared with the partners, Hanson advised it will be shared at tomorrow's meeting.

**Business:**

**Tyler Technologies PO 241924 Additional Funds – Motion Malkov, second Husak to approve the transfer of \$73,007.02 to the Tyler Technologies CAD/Mobile Contract #20027 PO 241924, budget line 85070. Discussion** – Winnecke advised travel expenses for Tyler were very high and not a part of the contract, the additional funds will be to backfill for those expenses.

**Roll Call:**

Becker	Yes	Dato	Yes	Smith	Yes
Buschick	Yes	Husak	Yes	Wermes	Yes
Malkov	Yes	Eder	Yes	Lienhardt	Yes

Motion carries

**Solacom 9-1-1 Equipment Refresh Lake County Sheriff's Office Dispatch -Motion Husak, second Eder to approve the purchase of Solacom call answering equipment for Lake County Sheriff's Office Dispatch for refresh of 9 Guardian call answering positions, network switches, Insight MIS and 5 years of maintenance from Comtech Solacom not to exceed \$153,729.83 budget line 85070. Discussion-** Winnecke advised that 5 years of maintenance is normal for this system and will be beneficial since LCSO will be a secondary answering point and will be on all the same systems as LakeComm. Dato asked if the 3 back up positions should be refreshed as well, Winnecke advised against it since they are none operational at this point.

**Roll Call:**

Becker	Yes	Dato	Yes	Smith	Yes
Buschick	Yes	Husak	Yes	Wermes	Yes
Malkov	Yes	Eder	Yes	Lienhardt	Yes

Motion carries

**Priority Dispatch Emergency Medical Dispatch (EMD) LCSO - Motion Eder, second Husak to approve the purchase of Priority Dispatch EMD providing standardized pre-arrival instructions for emergency calls processed by Lake County Sheriff's Office Dispatch not to exceed \$74,357, budget line 85070.- Discussion-** Winnecke advised this is similar to what we have done for other centers as far as paying for the program to have LCSO dispatched trained and certified in EMD. CESSA is requiring PSAPS to provide immediate pre-arrival instructions and LCSO has been operating on an EMD waiver and does not provide this service. Lienhardt shared that they have been operating on a waiver for a long time and it needs to be fixed. Buschick questions if this means LCSO will be handling the whole call including EMD and dispatching out medical emergency services. Lienhardt proposed that is something that needs to be discussed and sorted out between the group, but down the road whoever answers the call should be doing EMD. Szafran commented this should be held off until all centers are

moved to LakeComm and everyone is under the same medical director, seeing there are multiple medical directors between the different centers.

Roll Call:

Becker	Yes	Dato	Yes	Smith	Yes
Buschick	Yes	Husak	Yes	Wermes	Yes
Malkov	Yes	Eder	Yes	Lienhardt	Yes

Motion Carries

**Consolidated Backup PSAP Renovation Reimbursement- Motion Lienhardt, second Buschick to approve the reimburse the Village of Lake Zurich for renovation costs of the existing Lake Zurich Dispatch center to support the consolidated backup PSAP not to exceed \$156,000.00, budget line 85070.- Discussion-** Dato suggested that Lake Zurich obtain more than one quote. Husak shared that the contractor they chose was suggested by Lake Zurich Public Works and they have had good experiences with them. Husak also advised that there was no contingency included in the quote. Dato asked if the board would like to include a not to exceed amount in the motion, in case construction goes over budget. Buschick asked if the new Director and Member Board have been brought up to speed with this information. Winnecke said it was socialized with the Member and Executive Boards, but unsure if the new Director is aware. Smith advised that when Lake Zurich was picked as a back up center, they were expecting more customers to join LakeComm, and he questions if the centers not joining LakeComm should utilize the centers not joining LakeComm as the back up centers since they are already operational. Winnecke advised that Waukegan and LCSO will not have room to be the backup centers. Lienhardt asked if it could be made not to exceed a certain amount and then set aside the money and wait for the Director to start and help with the decision. Winnecke shared that they money is in the reserve fund already and is a 3–6-month delivery time on for the furniture and radio systems. Lienhardt amended his motion to include it to say, not to exceed \$156,000 which is including a contingency.

Roll Call:

Becker	Yes	Dato	Yes	Smith	Yes
Buschick	Yes	Husak	Yes	Wermes	Yes
Malkov	Yes	Eder	Yes	Lienhardt	Yes

Motion Carries

**Consolidated Backup PSAP Xybix Dispatch Console Purchase- Motion Lienhardt, second Malkov to approve the purchase 16 dispatch consoles and installation services for the consolidated backup dispatch center from Xybix Systems Inc. Littleton, CO for a total amount not to exceed \$262,703.15, budget line 85070.- Discussion-** None

Roll Call:

Becker	Yes	Dato	Yes	Smith	Yes
Buschick	Yes	Husak	Yes	Wermes	Yes
Malkov	Yes	Eder	Yes	Lienhardt	Yes

Motion Carries

**INFORMATIONAL ITEMS:** Economic interest forms should be expected to be out by March, there will be a fine if they are not filled out on time.

**NEXT MEETING DATE: February 4, 2025, 1:30 PM, Lake County EMA, 1303 N. Milwaukee Ave. Libertyville, IL 60048.**

**ADJORNMENT: Motion Husak, second Becker to adjourn.** There being no further business to discuss, Chair Dato adjourned the meeting at 2:14 PM.

Respectfully submitted,  
Kate Reinhard  
Admin/Tech Assistant