

# **LAKE COUNTY EMERGENCY TELEPHONE SYSTEM BOARD**

April 1, 2025, ETSB Meeting Minutes

The meeting was called to order by Chair Dato at 1:31 PM at Lake County EMA, 1303 N. Milwaukee Ave. Libertyville, IL 60048.

## **ROLL CALL:**

C. Buschick  
D. Dato  
D. Eder  
R. Hall  
S. Husak  
C. Lienhardt

## **Absent:**

A. Becker  
C. Smith  
D. Wermes

## **Staff:**

S. Winnecke  
K. Reinhard  
M. Nowakowski

## **Others present:**

Maggie O'Brian- Motorola  
Jason Kern- LakeComm  
Lindsay Szafran- FoxComm  
Taryn Sofie- Cencom  
Nichol Whitfield- Cencom  
Andy Russell- Buffalo Grove FD

**PUBLIC COMMENT:** None

**APPROVAL OF MINUTES:** Motion Buschick, second Husak to approve the minutes of the March 2024 meeting. Discussion - None. Voice vote- All in favor, motion carries.

**CORRESPONDENCE:** None

## **TREASURER'S REPORT:**

**Approval of Treasurer's Report – Motion Lienhardt, second Buschick, to approve the March Treasurer's Report with a balance of \$9,381,009.91 and an estimated reserve balance of \$5,080,530.73. Discussion –None. Voice vote – All in favor, motion carries.**

## **COMMITTEE REPORTS:**

## **FINANCE:**

**Approval of Vouchers – Motion Hall, second Lienhardt to approve payment of bills in the amount of \$1,012,664.23 and P-Card purchases in the amount of \$31,426.26 Discussion – None.**

Roll Call:

Becker	Absent	Dato	Yes	Smith	Absent
Buschick	Yes	Husak	Yes	Wermes	Absent
Hall	Yes	Eder	Yes	Lienhardt	Yes

Motion carries

**Technology:** No report.

**Policy:** No report.

**EXECUTIVE DIRECTOR’S REPORT:** Deferred to updates.

**ATTORNEY’S REPORT:** No Report

## **UPDATES:**

**ROC Building:** Winnecke advised the building is near completion, there are some issues with the HVAC system where the units must keep being restarted but the ROC team believes they know what the issue is and are working on the solution. Solacom was out last week installing equipment, the PBX phones in the offices are being installed. Next week the Solacom system should be live at the ROC, all Motorola and Xybix products are installed.

**Tyler CAD/Mobile Project Update:** Winnecke shares work with the Tyler team to fix the bugs has continued, Tyler has installed patches, and one offs to the system which seem to be helping. There were a few issues with fire response plans that Jessica has worked through and seem to be working well. On the weekly case update call, Tyler showed the expungement tool they developed to work with the conversion data that was not able to be expunged from CAD. The tool was installed on the test CAD and deleting note lines is now possible, they are working on making it so multiple lines can be deleted at the same time. Tyler did respond to the escalation letter by asking for case numbers and examples, but they are working through it.

**ETSB Consolidation Update:** Director Kern advised he has not seen anything else come back from the state other than the few additional items they have asked for. Husak asked what the timing looked like for getting employees into LakeComm. LakeComm Director Kern advised he did not have any information to share with the ETSB membership. Dato mentioned the FE plan suggested ETSB employees be hired at LakeComm with their extensive knowledge of all systems and programs, as well as the qualified TC’s. Director Kern acknowledged the institutional knowledge ETSB staff has. He also advised there is more than enough room for

ETSB staff and TC's that want a home at LakeComm. Director Kern and Deputy Director Sofie are working on the organizational chart.

### **Business:**

**Tyler Technologies External CAD-to-CAD Interface Purchase -Motion Husak, second Hall to approve the purchase of one external CAD-to-CAD interface and implementation services from Tyler Technologies, Troy, MI not to exceed \$90,620.00 with 50% payment upon execution and 50% payment upon completion, budget line 85070 Discussion-**

Winnecke took the feedback from the last meeting to Tyler and they put a complete package together, this is an amendment to the existing Tyler maintenance contract. Winnecke advised this would fall under the exemption of sealed bidding. Dato asked if a standalone CAD-to-CAD interface with Tyler would work with Glenview. Winnecke said unless both CAD systems are on the same data sets, they will not be able to send calls back and forth. Hall shared as she was looking at the contract, it is requiring payment upon signing the contract. Hall shared concerns regarding this, since we have had challenges with Tyler in the past and questioned if this was a good idea. Lienhardt also showed concern about this. Hall also asked if this had to be taken back to purchasing to sign off on. Winnecke advised the board would need to approve the contract before taking it to purchasing. Lienhardt questioned what the penalty for Tyler would be if this was not completed on time. Winnecke advised this has been tried in the past with no luck. Eder brought up if any further work needs to be done outside the scope of work in the contract, it will result in another contract and costs. Hall made a motion, second by Husak for an amendment to take the contract back to Tyler and request 50% payment upfront and 50% upon completion, as well as a project plan within 30 days from Tyler after signing the contract.

### **Roll Call:**

Becker	Absent	Dato	No	Smith	Absent
Buschick	Yes	Husak	Yes	Wermes	Absent
Hall	Yes	Eder	Yes	Lienhardt	Yes

Motion carries

**UPS Battery Replacement LCSO Dispatch - Motion Buschick, second Hall to approve the purchase of 30 VRLA Sealed Lead Acid batteries and installation services from Nationwide Power Solutions, Inc, Henderson, NV, not to exceed \$3,805.87, budget line 72280.- Discussion- None**

### **Roll Call:**

Becker	Absent	Dato	Yes	Smith	Absent
Buschick	Yes	Husak	Yes	Wermes	Absent
Hall	Yes	Eder	Yes	Lienhardt	Yes

Motion Carries

**LakeComm Wireless Headset Base Purchase – Motion Buschick, second Husak to approve the purchase of 40 HP Poly CA22CD-SC DECT Cordless Push-To-Talk Headset Adapters**

**from CDW-G of Vernon Hills, IL not to exceed \$15,800.00, budget line 84030- Discussion-None**

Roll Call:

Becker	Absent	Dato	Yes	Smith	Absent
Buschick	Yes	Husak	Yes	Wermes	Absent
Hall	Yes	Eder	Yes	Lienhardt	Yes

Motion Carries

**Transfer of Reserve Funds - Motion Buschick, second Lienhardt to approve to transfer reserve funds in the amount of \$1,805,260.14 to FY2025 budget line 85070 for previously approved consolidated PSAP purchases.-. Discussion-** Winnecke advised the purchase of the backup center furniture, backup center renovation reimbursement, back up center Motorola radios, computers and monitors for LakeComm, and network cabling will be included.

Roll Call:

Becker	Absent	Dato	Yes	Smith	Absent
Buschick	Yes	Husak	Yes	Wermes	Absent
Hall	Yes	Eder	Yes	Lienhardt	Yes

Motion Carries

**MABAS Division 4 Fire Radio Network Improvements – Motion Lienhardt, second Dato to discuss and possible action to provide funding to improve the MABAS Division 4 fire radio network, budget line 84020-. Discussion-** Dato shared there is some equipment that needs to be replaced and added in additional location, signal in certain areas has been hard to pick up. Dato also shares the enhancements would benefit dispatch so they will not have to switch between simulcasts. Dato suggests that we only purchase part of the equipment and let LakeComm Director Kern and the JESTB make the decision about the other equipment. Hall asked who the payment would be going to, Dato advised it would go to MABAS 4 which is an intergovernmental cooperative. Hall also shared that the numbers from the quotes and the totals that were given were not matching up, Eder noticed that issue as well. It was questioned if the maintenance cost was built into the quotes, Dato advised it was not. Hall asked if any of the other ETSB's will be giving money towards this project, Dato advised they will not. Buschick shares that he supports this project but is Division 4 asking the LCESTB the correct avenue. Eder brought up the question of the impacts of doing this now or later, especially with the JESTB forming soon. Dato asked Buschick if this project has been talked about for a while at the MABAS 4 board meetings, Buschick advised it has been. Buschick then asks if LCETSB has purchased anything for MABAS 4 in the past, it was advised they have not. Husak questioned why MABAS 4 is asking the LCETSB for the money, when they have given into so many different areas for LakeComm. Dato requested that this be postponed until the next meeting, motion Husak second Lienhardt.

Roll Call:

Becker	Absent	Dato	Yes	Smith	Absent
Buschick	Yes	Husak	Yes	Wermes	Absent
Hall	Yes	Eder	Yes	Lienhardt	Yes

Motion Carries

**INFORMATIONAL ITEMS:** Dato asked if departments are doing the coding for their radios to make sure they do it correctly so there are no operational issues. Winnecke advised again to make sure that economic interest forms are filled out by May 1<sup>st</sup>.

**NEXT MEETING DATE: May 6, 2025, 1:30 PM, Lake County EMA, 1303 N. Milwaukee Ave. Libertyville, IL 60048.**

**ADJORNMENT: Motion Lienhardt, second Buschick to adjourn.** There being no further business to discuss, Chair Dato adjourned the meeting at 2:34 PM.

Respectfully submitted,  
Kate Reinhard  
Admin/Tech Assistant